

The FA Charter Standard Adult Club Application Form



THE FA CHARTER STANDARD ADULT CLUB APPLICATION FORM

NAME OF CLUB:		
NAME OF CHARTER STANDARD CO-ORDINATOR:		
ADDRESS:		
		POSTCODE:
TELEPHONE:	FAX:	MOBILE:
EMAIL(S):		
NAME OF CLUB SECRETARY (IF DIFFERENT FROM ABOVE):		
ADDRESS:		
		POSTCODE:
TELEPHONE:	FAX:	MOBILE:
EMAIL(S):		
COUNTY FA AFFILIATED TO:		
AFFILIATION NUMBER (S):		

In completing this form our Club is committing to the requirements of The FA Charter Standard Programme and to raising standards in football. We also confirm that the information provided is correct.

Signed (Chairperson)

Signed (Secretary)

Date:

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Please tick as appropriate:

YES NO

Has your Club adopted The FA model constitution?

If no, does your Club have a constitution?

Does it include:

• Committee meetings

• AGM

• Accounts

• Club membership

• Disciplinary procedures

• Equality.

Does your Club have public liability insurance?

Does your Club follow The FA Respect Codes of Conduct?

It must include the following:

• Players

• Coaches/managers

• Team officials

• Spectators.

If appropriate, will your Club adhere to Safeguarding Children Policies and Procedures?

Does your Club have first aid kits available at all games/training sessions?

For adult teams at least one person per team must have a recognised first aid qualification. This must be endorsed by the Health & Safety Executive.

LIST TEAMS, NAMES AND QUALIFICATIONS OF FIRST AIDER:

TEAM	NAME OF FIRST AIDER	NAME OF FIRST AID QUALIFICATION	EXPIRY DATE

VOLUNTEER COORDINATOR

NAME:		
ADDRESS:		
		POSTCODE:
TELEPHONE:	FAX:	MOBILE:
EMAIL(S):		

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To be completed by all clubs

With your FA Charter Standard Application Form, please ensure that the following evidence is enclosed.

Please tick as appropriate:

YES NO

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of Club Constitution and Rules - only if not using FA model |
| <input type="checkbox"/> | <input type="checkbox"/> | Set of recent Committee minutes (no more than 3 months old) |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of AGM minutes |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of annual accounts |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of Code of Conduct - only if not using FA Respect Codes |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of Club Equality Policy |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of Public Liability Insurance certificate - unless included in CFA Affiliation |
| <input type="checkbox"/> | <input type="checkbox"/> | Copy of First Aid certificates |

What Now?

Send your application form and supporting evidence to your County FA. For support in completing your Charter Standard application contact your local County FA

Also see the Frequently Asked Questions document available on the Club Development CD-ROM resource

To find the contact details of your nearest County FA please see: www.TheFA.com/grassrootsnew/countyfa
For enquiries with completed and submitted Charter Standard applications call: 0115 981 5537

FOR COUNTY FA USE

COUNTY FA:

DATE RECEIVED:

FA Charter Standard Adult Club

DISCIPLINARY DEPARTMENT FEEDBACK

LEAGUE FEEDBACK

DATE OF CHARTER STANDARD WORKING PARTY:

APPROVED:

THANK YOU

Thank you for completing The FA Charter Standard Application. By doing so you are contributing to raising standards within grassroots football. Club development is an integral part of The FA's National Game Strategy with the aim of improving the quality and sustaining the involvement of players, coaches, administrators, volunteers and referees in football.

The FA commend you on your commitment and dedication in supporting this aim and hope that this process will allow you to gain recognition for the service you provide to the local football community.



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